# REQUEST FORM - FINANCE COMMITTEE *Revised 10/23/25*

Date: _____

Name of Organization: _____

Requested By: _____

Date Needed: _____ Amount Requested: _____

Explanation: _____

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**Finance Committee Explanation:** _____Approved _____Not Approved

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Chairman Finance Committee Date

_____

Pastor (If needed) Date

Please Note: It's your responsibility to itemize items needed to include price, where you are getting items from and any other helpful information. No more verbal approvals will be accepted. You must have this form!-A copy of the policy is included on the back of this form.

Revised Oct. 2024; 12/19/24 **GREEN FORM**